

STARK COUNTY COMBINED BOARD OF HEALTH

December 13, 2023

The regular meeting of the Stark County Combined Board of Health was called to order by David Thorley, at 9:30 a.m. Members in attendance were:

David Benner Phil Francis Karen Hiltbrand Braden Kail

Jennifer Kungle Terrence Seeberger David Thorley Ben Wheeler

A motion was made by Karen Hiltbrand, seconded by David Benner, that the minutes of the November 8, 2023 meeting be approved by the Health Commissioner and Secretary to the Board. The voice vote was unanimous and the motion passed.

FINANCIAL

A motion was made by David Benner seconded by Karen Hiltbrand, that the following resolution authorizing payment of vouchers for November 2023 be approved as seen in the attachments.

RESOLUTION

BE IT RESOLVED, by the Board of Health of the Stark County Combined General Health District, Stark County, Ohio:

SECTION 1: That the expenses as presented by Kirkland Norris, Health Commissioner of the Stark County Combined General Health District be approved for payment.

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SECTION 2: That the Auditor of Stark County be and is hereby authorized to draw warrants on Stark County, Treasurer, for payment of vouchers, hereof.

ADOPTED: January 10, 2024, by the STARK COUNTY COMBINED BOARD OF HEALTH

_____	_____
_____	_____
_____	_____
_____	_____

With one abstention, the voice vote was unanimous and the motion passed.

RESOLUTION

It was moved by, Karen Hiltbrand seconded by David Benner, that the **PAYROLL REIMBURSEMENT** be approved as submitted in the attachment: NOW THEREFORE, Kirkland Norris, Health Commissioner, is hereby ordered and authorized to sign any payroll forms required by the Office of the Auditor for the warrant dates of December 6 and 20, 2023, to transfer, advance, or reimburse District Health for salaries, PERS, insurance, Medicare, and travel from Funds 006, 007, 008, 018, 025, 049, 085, 095, 125, 162, 163, 216, 258, 288, 411, 412, 413, 519, 553, 560, 632, 721, 722, 965, and 966. The voice vote was unanimous and the motion passed.

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The resolution shall take effect and be in force from and after the earliest period allowed by law, adopted on January 10, 2024, by the Board of Health, Stark County Combined General Health District.

PRESIDENT

SECRETARY

A motion was made by Karen Hiltbrand, seconded by Jennifer Kungle, authorizing the reimbursement of personnel items for November 2023. The voice vote was unanimous and the motion passed.

A motion was made by David Benner, seconded by Karen Hiltbrand, authorizing the Transfer of Appropriations. The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail, seconded by Karen Hiltbrand, authorizing the Transfer of Additional Appropriations. The voice vote was unanimous and the motion passed.

Mr. Norris presented the financial report, seen in the attachments. A motion was made by David Benner, seconded by Karen Hiltbrand, to approve the monthly financial report as presented. The voice vote was unanimous and the motion passed.

Mr. Norris and, Fiscal Manager, Steve Ling reviewed the Stark County Combined General Health District 2022 State Audit with the Board members.

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A motion was made by Braden Kail, seconded by Karen Hiltbrand to grant approval for a resolution to create a fund for a new grant called the “Preconception Health and Wellness” fund. The voice vote was unanimous and the motion passed.

A motion was made by Karen Hiltbrand seconded by Jennifer Kungle that the items listed on the disposal of inventory list are deemed as having no value. The voice vote was unanimous and the motion passed.

A motion was made by Karen Hiltbrand, seconded by Jennifer Kungle to dispose of items listed on the disposal of inventory items deemed as having no value (listed in the Board packet). The voice vote was unanimous and the motion passed.

A motion was made by Karen Hiltbrand, seconded by Jennifer Kungle to approve the 2024 County Commissioners Health Plan rates and contributions. The County announced a 9% increase in the County’s 2024 Employee Health Plan. The voice vote was unanimous and the motion passed.

PERSONNEL

A motion was made by David Benner, seconded by Jennifer Kungle to acknowledge the resignation of Megan Wertz, Environmental Health Services, and grant permission for the Health Commissioner to hire a replacement. The voice vote was unanimous and the motion passed.

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BOARD OF HEALTH CONTINUING EDUCATION

The mandatory requirement of two hours has been completed by all Board of Health Members for 2023.

REPORTS

Amanda Uhler, Nursing Services Manager presented the **NURSING REPORT**, seen in the attachment labeled Nursing Services Board Notes.

Kay Conley, Director of Administration and Support Services, presented the **ADMINISTRATION AND SUPPORT SERVICES REPORT**, seen in the attachment labeled Administration and Support Services Board Report.

Debbie Dawson, the **LEGAL ADVISOR** informed the Board that she has continued to work on sanitary sewer hook-up lawsuits. Ms. Dawson also informed the Board that Stark County Auditor, Allen Harold was assured that the explosive charges left in the ground at Exit C&D would never explode.

Paul DePasquale, Director of Environmental Health Services, and Board President Dave Thorley presented Mike Hesson with the Employee Recognition Award for going Above and Beyond. Paul DePasquale also presented the **ENVIRONMENTAL HEALTH REPORT** in the attachment labeled Environmental Health Notes.

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Variance

A motion was made by Braden Kail, seconded by Phil Francis to grant property owner Bradley Nicsinger, of 5647 Cleveland Ave. SE East Sparta, Ohio 44626, parcel #4909752, 5647, Pike Township to rescind a variance granted on July 9, 1979, requiring a deed restriction that prohibits further development of the entire tract until served by sanitary sewer.

Approval with the following conditions:

1. Owner must maintain compliance with Ohio Administrative Code 3701-29-06(G)(1)(c) and Stark County Board of Health Resolution #3-2014. Replacement areas shall not be cut, filled, or compacted.

Note: The tract is currently 16 acres. The voice vote was unanimous and the motion passed.

A motion was made by Karen Hiltbrand, seconded by Jennifer Kungle to grant property owner William Miller, of 18630 Shaw Rd Chagrin Falls, Ohio 44023, Parcel #1902971, 11082 Jan Circle, Lake Township to install an aeration tank five (5) feet from a residential underground electric line. The sewage code requires a ten (10) foot setback.

Approval with the following conditions:

1. A signed "Hold Harmless Agreement" that indemnifies the Stark County Board of Health, the Stark County Health Department, its members, and employees from any and all damages which might be caused directly and indirectly by the location

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and installation of the said sewage treatment system. (Completed.)

Note: The tract is 0.67 acres. A portion of the property contains a community lake, leaving only 0.3 acres of land area. A design plan was submitted and approved showing a two-bedroom home. After home construction began the electric line and meter placement were realized, necessitating the need for a variance. The voice vote was unanimous and the motion passed.

OLD BUSINESS

A motion was made by Karen Hiltbrand, seconded by Braden Kail to grant approval for the second reading of Resolution #3-2023, a resolution to amend the fee for the Certified Pool Operator Course originally adopted in Resolution #1-2019. The voice vote was unanimous and the motion passed.

NEW BUSINESS

A motion was made by David Benner, seconded by Jennifer Kungle to grant permission to the Health Commissioner to approve the homeowners who have applied for the home sewage treatment system replacement/repair funding assistance through the Ohio Water Pollution Control Loan Fund. The applicants have qualified in accordance with the criteria set forth by the Board of Health in the Stark County Home Sewage Treatment System Assistance Program – Owner Application. The voice vote was unanimous and the motion passed.

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A motion was made by David Benner, seconded by Karen Hiltbrand to approve the 2024 Board of Health meeting dates. The voice vote was unanimous and the motion passed.

EXECUTIVE SESSION

No Executive Session was needed, and the Board of Health discussed the Health Commissioner's new contract in open session.

A motion was made by Karen Hiltbrand, seconded by David Benner to approve the new contract of the Stark County Health Commissioner for January 1, 2024, through December 31, 2028. The voice vote was unanimous and the motion passed. Several Board Members expressed what an outstanding job the Health Commissioner has done in his previous contracts.

BOARD OF HEALTH CONCERNS/HEALTH DEPARTMENT ACTIONS

HEALTH COMMISSIONER'S COMMENTS

Mr. Norris reminded the Board members that the January meeting will include the election of officers.

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Board President, David Thorley, and Board Members, Phil Francis, Karen Hiltbrand, and possibly, Terry Seeberger will be on site for the Reaccreditation site visit on January 10, 2024.

A revised 2024 budget, will be provided in the January meeting packet for the board to review.

The Board Luncheon will start at 11:30 a.m. in the Board room.

Mr. Norris paraphrased a letter about the explosive charges left in the ground at Exit C&D. The letter stated that there was no need to worry about the charges going off, the explosives would eventually disintegrate.

ADJOURNMENT

Being no further business, the meeting was adjourned at 10:35 a.m., with the next regular meeting scheduled for Wednesday, January 10, 2024, at 8:00 a.m. at the Stark County Health Department.

PRESIDENT

SECRETARY